


**Bubble 1: Senior Infants, 1st & 2nd****Bubble 2: 3rd & 4th****Bubble 3: 5th & 6th**

<div><div><b>Risk Assessment</b> Trafask National School</div><div>Date: 17/08/2020</div></div>				
	Level	Risks	Control measures	Personnel responsible
<b>Morning Assembly</b>	<b>H</b>	<p>Pupils not lining up</p> <p>Pupils interacting with other pupils</p> <p>Parents entering the building</p> <p>Parents late</p> <p>Pupils not sitting in their own seats on entry</p>	<p>At 9.10 the both doors to the school will be opened and tied back. The children will enter the school as follows: Bubble 1 &amp; 3 via the front door and the Bubble 2 via the back door.</p> <p>Parents have been advised not to congregate and to leave the school grounds immediately once their child has entered the building or wait in the car.</p> <p>Pupils will sanitise their hands before entering the classroom. On entering the classroom, the children will take their assigned seats.</p> <p>Bubble 1 will hang their coats on individual class pod hangers and Bubble 2 &amp; 3 will keep their coats in school bags or another bag under their desk..</p> <p>Teachers to teach -correct lining up protocols -entering and leaving the school -sanitising of hands on entry -how to use elbows for sanitiser/door handles</p>	<p>All staff</p> <p>Parents</p> <p>Pupil</p>

			-rules re hand hygiene/respiratory hygiene, staying in seat -yard protocols	
<b>Dismissal</b>	H	Social distancing not being maintained by parents  Parents not abiding by line up regulations  Late pick ups	Pupils from senior infants will leave the school at 2pm as normal  They will exit the school using the front door, sanitising as they leave the building.  Parents will wait in/by their cars and will maintain social distancing while waiting  Children in the Junior Room will exit the front door at 2:55pm.  Children in Bubble 2 will exit the back door at 3.00pm and Bubble 3 will exit via the front door at 3.00pm - children will sanitise as they leave.  Parents will be advised to remain in cars and maintain social distance at all times.  <b>Actions to be carried out:</b>  The principal has informed all parents of these protocols and of the importance of ensuring that they come on time to collect their child at the end of August. Reminders have been sent prior to reopening in March..  In exceptional circumstances where there is a late pick up pupils will be supervised by SNAs. If it is raining they will wait in their own classroom, otherwise they will wait outside.	All staff  Parents  Pupils

<b>SEN</b>	H	<p>Size of the rooms.</p> <p>Mixed groups</p> <p>Teacher has much higher exposure -</p> <p>Mixed groups - Lit/Num/EBD</p> <p>Use of materials/resources</p> <p>Tactile children</p> <p>Down time</p> <p>Shared teachers</p>	<p>As far as practicable, the SET will work primarily in the classroom with students.</p> <p>If withdrawal is necessary it will be 1:1 or in small groups with children from the same class bubble. Pupils must sanitise before entering SEN room.</p> <p>Teachers are advised not to stoop down to pupils if possible. Staff will use medical grade facemasks.</p> <p>Pupils will have their own folders which will contain their books/copies/whiteboard/markers writing materials etc. Extra supplies of pencils/markers/whiteboards/glue sticks have been purchased as backup.</p> <p>After each group a teacher will use sprays and cloths to wipe down desks and door handles.</p> <p>SNAs will bring children to and from rooms if needed. The principal will discuss with parents the possible risks/requirements of those with underlying conditions</p> <p>Staff will continue to conduct lessons on the use of sanitisers and all relevant protocols.</p> <p>Downtime will be in the hallway downstairs or outside as necessary. SNA will supervise.</p> <p>Shared SETs will follow protocols in each school.</p>	<p>All staff</p> <p>Pupils</p>



Breaks	H	<p>Pupils not staying in their own groups.</p> <p>Shortage of space/ Social distancing</p> <p>Pupils not lining up correctly.</p> <p>Going out /coming back in</p> <p>Recording of incidents -use of Incident Books</p> <p>Lunch</p> <p>Opening lunches/packets/ holding of foods</p> <p>Water bottles</p> <p>Accidents</p> <p>Toileting issues</p> <p>Bringing in of children from the yard if sick/hurt.</p> <p>Use of bins</p> <p>Equipment</p>	<p>Bubble 1 - lower part of the yard</p> <p>Bubble 2 &amp; 3 –upper part of the yard and pitch</p> <p>Class teachers to ensure collections happen on time after break ends and SNAs outside before break.</p> <p>Staff are to sanitise hands if asked to open items by the children.</p> <p>Parents have to fill water bottles at home.</p> <p>Ongoing lessons to be completed on: Lining up - maintaining social distancing -Hand hygiene - Food hygiene</p> <p>Sick/ Injured children: If a child becomes sick or gets hurt the yard teacher will evaluate the child and if she/he deems it necessary for the child to be brought to the isolation area through the front door. If the injury is only a minor cut etc and a child requires First Aid, a teacher/SNA will use the First Aid box to apply treatment such as plasters/wiping of graze. Teacher/SNA will wear gloves, mask and apron while tending to the child and note it in the Incident Book. Entry to the school through the back door.</p> <p>At the end of break time the children will line up in their class bubbles, keeping 1m apart and enter the school through their designated door.</p> <p>If a child has a toileting accident the teacher/SNA will follow the Intimate Care Policy while wearing mask, gloves and apron.</p> <p>Equipment on the yard will be limited and each class will have their own set of equipment which will not be shared between bubbles.</p>	<p>All staff</p> <p>Pupils</p>
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<b>Toilet</b>		<p><b>Students:</b> Social distancing in the toilets/Pupils not washing hands Different classes using the toilets at the same time</p> <p>Pupils coming in during break times to use toilets</p> <p><b>Teacher toilets</b></p> <p>Toilet cleaning</p>	<p>Parents are encouraged to get children to go to the toilet before coming to school/wash hands. Each classroom will have their own toilets, 1 girl toilet and 1 boy toilet in each with the exception of the upstairs bathroom which will be shared by Bubble 3. One child at a time allowed into the bathroom. Pupils sanitise before and wash hands after using the toilet All toilets will be labelled clearly to avoid confusion.</p> <p>During lunch the children will ask the teacher on yard duty to go back inside. One person at a time only and through the back door which will be tied back.</p> <p>All staff will use staff toilet downstairs and will wipe down the sink, door handle and lever of the toilet with a wipe after use.</p> <p>Lessons on toilet hygiene/lining up to use toilets.</p> <p>Toilets will be thoroughly cleaned each evening. Sinks, door handles and levers of toilets will be cleaned twice during the day by SNAs.</p>	<p>All staff</p> <p>Pupils</p>
<b>Staff- Room Breaks</b>	M	<p>No staff room for preparation of drinks etc Social distancing not being maintained Sharing cutlery</p>	<p>Each room will have their own fridge/kettle/coffee maker If not on yard duty teachers to sit in own room.</p> <p>SNAs take lunch break in the hallway downstairs or upstairs outside Bubble 3's classroom. Staff to use their own utensils as much as possible. Bring into school and bring home. Staff to ensure that their own area has been cleaned up after use. Staff to sanitise before and after using any items</p>	<p>Principal</p> <p>Staff</p>
<b>PE + PE equip-ment</b>	H/M	<p>Sharing of equipment Social distancing</p> <p>Equipment</p>	<p>All pupils to sanitise hands before and after PE sessions Each classroom will have their own basket of equipment. Any shared equipment will be sanitised after use.</p>	Pupils/staff

		Coaches coming in and mixing between	Visiting coaches will maintain physical distance while coaching football outdoors and follow public health guidelines at all times.	
<b>ICT equipment (lpads etc)</b>	H/M	Sharing of devices between classes could lead to transference of virus	All pupils to sanitise hands before and after use of devices  lpads to be wiped down after each use.	Pupils  Staff
<b>Shared Maths/ Science resources cupboards</b>		Transference of virus through shared use  Lack of human resources/time to clean	Pupils and teachers to sanitise hands before and after use of all materials that might be shared.,  Lessons on hygienic use of materials	Pupils  Staff
<b>Classroom Libraries  Books/Copies</b>	H	Transference of virus through shared use	Each bubble will have its own classroom Library. When the teacher changes books they will be cleaned and only returned for general use after 72 hours.	Pupils/  Teachers
<b>SNAs</b>		Crossover from classes./Coughing/sneezing etc/Toileting  Assisting pupils with clothing/school bags/lunches/water bottles/paring pencils  Tactile pupils- OT pupils	PPE to be used as much as possible. SNA team if they want to.-- use aprons/masks/visors/sanitisers  Back up supplies will be located in the Isolation Area and storage area for cleaning equipment (downstairs hallway and staff toilet)  Sanitising hands leaving/entering all rooms  Pupils taken in small groups throughout the day for play and sensory breaks by SNAs	All staff